

SPRING

H  I M E

SHOW

EXHIBITOR SPACE APPLICATION PACKAGE

FEBRUARY 28 - MARCH 2, 2025



VITERRA INTERNATIONAL TRADE CENTRE, REAL DISTRICT, REGINA, SK

[WWW.REGINASPRINGHOMESHOW.COM](http://WWW.REGINASPRINGHOMESHOW.COM)

# 2025

## Show Dates & Times

Friday, February 28:	12pm - 8pm
Saturday, March 1:	10am - 7pm
Sunday, March 2:	10am - 5pm

## Exhibitor Passes

Exhibitor lanyards will be used for exhibitors to access the Show throughout the 3 days.

## Floor Plan

The Spring Home Show floor plan is subject to change without notice. To ensure that the show provides the best possible experience for the consumer, Show Management reserves the right to make any necessary modifications to the floor plan.

## Move In

- Starts Monday, February 24
- Setup must be completed - Thursday, February 27 by 3pm

## Outdoor Adventure Exhibitors

- These are exhibitors that showcase ATVing, boating, camping, cycling, fishing, hunting, RVing, outdoor sports, travel!
- Floor covering is not required for booths in the Outdoor Adventure area.
- *Exhibitors in this area will be at the discretion of show management.*

## Spring Time Market Place

- This area is like a "Farmers Market" that provides opportunities for small businesses to sell their products. Some examples of the products include: Artwork, Candles, Fabric Accessories, Jewelry, Personal Care Products, Plants, Take Home Food & Treats, Woodworking.
- Floor covering for booths in the Spring Time Market Place will not be required.
- *Exhibitors in this area will be at the discretion of show management.*

## Booking Information

- **Application must be accompanied with payment. Booths will not be processed until payment is received.**
- Rental includes: 8' back drape, 3' side drapes and electrical.
- You will only be allowed to display/sell the products/services that you have listed on your application form. If you wish to add a product/service that will be displayed in your space, you must submit a written request to Show Management.

## Subletting Space:

Subletting is prohibited. No exhibitor shall assign, sublet or apportion the whole or any part of the space allotted, or have representatives, materials, or equipment from other than its own company.

## Cancellation Policy

- Space cancelled by the Exhibitor within 10 days of the contract date will result in the Exhibitor being refunded all fees paid.
- Space cancelled by the Exhibitor after 10 days of the contract date & up to October 2, 2024, the deposit will be FORFEITED by the Exhibitor.
- Space cancelled by the Exhibitor after October 2, 2024 will result in NO REFUND of funds already paid to the RRHBA.
- All cancellations are required in writing and can be sent to: [l.walkington@reginahomebuilders.com](mailto:l.walkington@reginahomebuilders.com)

## Display Information

Each Exhibitor must provide their own professional display, including floor covering, lighting, tables/chairs and signage. **Floor covering is mandatory for the Show** (excluding certain designated areas). Each Exhibitor is required to have appropriate flooring covering their complete booth. **Flooring must NOT exceed the booth area.** We encourage all Exhibitors to put their best foot forward and make their display professional and reflective of their business. Remember, first impressions are important!

## NOT permitted in booth design:

- Signage or display materials that are not contained within the boundaries of your rented space;
- No handwritten or unprofessional signage;
- Flooring that does not cover the entire display space floor.

## Contact Information

Lynn Walkington - Show Manager  
Ph #: (306)546-5223  
[l.walkington@reginahomebuilders.com](mailto:l.walkington@reginahomebuilders.com)

Regina & Region Home Builders' Association  
100-1801 MacKay Street, Regina, SK, S4N 6E7  
[www.reginaspringhideshow.com](http://www.reginaspringhideshow.com)

## REGINA & REGION HOME BUILDERS' ASSOCIATION MEMBERSHIP

### Spring Home Show Non-Member Exhibitor Membership Program

#### Join the RRHBA before January 2025:

- Receive **50% off** membership year one
- Receive **25% off** membership year two

Cannot have been a member in last two years to participate

#### RRHBA Member Value Add Package

*need to be a active RRHBA Member in good standing 60 days prior and during the time of the show to be included in the value package!*

- **Complimentary guest passes for a one-time admission.**

*These passes are great to give to your special guests or potential clients. They can be used to further enhance your presence at the Show.*

- **Complimentary ad in the Show Guide.**

Having a colorful dynamic ad in the Show Guide is the opportunity to drive visitors to your display and attract them to purchase your services and products. (to receive the complimentary ad you need to follow deadlines and creative requirements outlined in the marketing opportunities package). Ads will appear in your online exhibitor profile at [www.reginaspringhideshow.com](http://www.reginaspringhideshow.com)

- **Complimentary bolded listing in the Show Guide.**

Your company name will be bolded in the exhibitor listing in the show guide.

- **Complimentary logo and company description on [www.reginaspringhideshow.com](http://www.reginaspringhideshow.com)**

Your company logo and description about your company and products & services you offer.

- **Complimentary floor decals.**

Decal will be on aisle carpet in front of your booth space indicating that you are a RRHBA Member, Certified Professional Home Builder Member, Certified Professional Renovator Member, or RenoMark Member. This will highlight you as a industry professional and stand out from our competition.

# Spring Home Show - 2025 Booth Application Form

## Ways To Book Space:

- Mail to 100-1801 MacKay Street, Regina, SK, S4N 6E7
- Submit the form by email to l.walkington@reginahomebuilders.com

**Company:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**Province:** \_\_\_\_\_

**Postal Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email\*:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Facebook:** \_\_\_\_\_

**Instagram:** \_\_\_\_\_

**Twitter:** \_\_\_\_\_

**LinkedIn:** \_\_\_\_\_

**YouTube:** \_\_\_\_\_

**Description of Products/Services to be Displayed:**

By signing below you have completed the entire application form, enclosed the deposit/balance and agree to all the terms and conditions.

**Signature:** \_\_\_\_\_

## Booth(s) Choices:

**First:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Third:** \_\_\_\_\_

## Move In Questionnaire: *(must be completed)*

1. How long is the setup of your booth? \_\_\_\_\_ day(s)
2. Forklift Required?  
Yes: Duration \_\_\_\_\_ minutes No
3. Scissor lift Required? (for signage/banners)  
Yes: Duration \_\_\_\_\_ minutes No
4. Do you have a vehicle/trailer that will be part of your display?  
Yes No
5. Are you planning to hand out food/drink samples?  
Yes No  
If yes, what? \_\_\_\_\_  
Do you have food/drink products for sale? Yes No

- **Show Management will contact you to confirm your booth space allocation once your signed application and payment has been received.**
- Upon acceptance, an Exhibitor contract will be prepared and forwarded to you for signing. Exhibitor contracts must be returned within 10 days of the contract date.
- \*By providing an email address you agree to receiving emails, show information, notifications and any other materials via email, text, or other electronic means. You can unsubscribe from receiving such materials at any time.
- The RRHBA is not required to accept any application received. The RRHBA may reject any application regardless of whether or not the applicant has been involved in the Spring Home Show in prior years, and is not required to provide an explanation for the rejection.
- Show Management has final say on space allocation and reserves the right to move an Exhibitor to a different location if it becomes necessary in the Show Management's judgement for the best interest of the Show.
- The Spring Home Show floor plan is subject to change without notice. To ensure that the show provides the best possible experience for the consumer, Show Management reserves the right to make any necessary modifications to the floor plan.
- This application is subject to all terms and conditions of the Exhibitor contract.

## Payment Information

Amount: \$ \_\_\_\_\_

**Cheque:** *Make cheques payable to the Regina & Region Home Builders' Association*

**Visa / Mastercard**

Credit Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Name of Card Holder: \_\_\_\_\_

Signature of Card Holder: \_\_\_\_\_

Date: \_\_\_\_\_